

Call for Paper - Journal of Management and Development Studies

Journal of Management and Development Studies (JMDS) announces Call for Paper for Volume 31, year 2022. JMDS is a print and online based Journal published annually by the Editorial Board, Nepal Administrative Staff College, Lalitpur, Nepal. The Journal publishes empirical articles as well as review and policy papers specifically in the field of public administration, public policy, federalism and governance, public management and development. So, interested authors are requested to submit their manuscript in our journal.

Please visit <https://www.nepjol.info/index.php/jmnds/about/submissions#authorGuidelines> for further details regarding JMDS. Should you have any query, email us at journal@nasc.org.np or contact 977-01-5522002 Ext. 314.

About Journal of Management and Development Studies

Nepal Administrative Staff College (NASC) is publishing "Administration and Management Review" since 1987. The Journal of Management and Development Studies (JMDS) is the new name for Administration and Management Review. Administration and Management Review has now ceased publication. JMDS is the annual journal of NASC.

The twin objectives of the JMDS are: (i) to publish thought-provoking, research-based, analytical and original articles on the issues of management, administration, governance and development and (ii) to provide a forum for communication between/among the academicians, planners and practitioners, both Nepali and foreign, engaged in the fields of development administration and management.

Author Guidelines

Contributors are advised to adopt the following format and styles:

- i) Article should focus on the issue of administration, management, governance and development.
- ii) Article should be in error free standard British English language.
- iii) The size of the manuscript should be between 2500-5000 words (excluding references and annexes).
- iv) Use Times New Roman 12 point font, single line spacing and 1 inch all side margin.
- v) Tables, figures and formulae should be in Microsoft Office Object (as possible) form so that the desktop manager can rearrange when needed.
- vi) Manuscript should be submitted via journal@nasc.org.np. The manuscript should contain an abstract outlining the main ideas of the article. The abstract (250 words max) should be at the beginning of paper.
- vii) All technical terms should be defined in the text of the article. But those requiring detailed explanation should be defined with the use of endnotes.

- viii) Article should be research based including scientific review of literature, proper citation and referencing in APA format. The editorial board will perform online citation examination. Failing to maintain minimum standard will disqualify the article.
- ix) References in the text should be managed in APA 6th edition style. Follow <http://www.apastyle.org/> for detail process on APA style. We encourage using referencing software like MS Office Referencing or Endnote.
- x) If you are submitting review of books, the length of review should not be less than 500 words.
- xi) The authors and contributors are requested to enclose with the manuscripts their bio-data mentioning their full name, academic background, current position and organisation (if any), contact address, current research interests and recent publications. Author's (and co-author) institutional affiliation and email address should be provided in footnote.
- xii) Each article shall pass through double blind peer review process. The comments of peer reviewers are mandatory to address.
- xiii) Articles will be first published in NASC's journal portal and later published in a printed volume once in a year.
- xiv) The articles are collected throughout the year and published in NASC's journal portal (e-journal) immediately after completing all quality assurance measures.
- xv) Each author will be provided opportunity to disseminate the article findings in relevant forum organized by NASC.
- xvi) Should not be published anywhere.
- xvii) Please be informed that receiving article does not ensure publication. Editorial board will initially screen the article before forwarding to reviewers. The board will decide whether article meets minimum quality (scientific) standard by examining the adherence to the guidelines set by the JMDS. If it is found of minimum standard, it will be forwarded to at least two reviewers. The author will be notified in case the article does not meet standard.
- xviii) The authors should ensure that they have written entirely original works and, if the authors have used the work and/or words of others that this has been appropriately cited or quoted. Plagiarism is unacceptable. Failing to maintain the professional ethics will be taken seriously.

Reviewers' Guide

JMDS is a double-blind peer-reviewed journal. Reviewers are tapped from the existing database, maintained by NASC, consisting of academicians, planners and practitioners around the world. Each manuscript submitted will be evaluated based on the criteria listed below. Reviewers are advised to adopt the following criteria:

- i) The paper should clearly and concisely present its objectives, approaches/methods and conclusions.

- ii) The content of the paper should show the importance of the study findings, new concepts, knowledge and learning, and add value in the fields of development administration and management.
- iii) Papers must adhere to the guidelines set by the JMDS.
- iv) The paper should be able to demonstrate technical or scientific merit in the conduct of the study and presentation of results.
- v) Reviewers should contact the editorial board if they are not able to submit a timely review, and indicate an accurate estimate of the time they will need to finish the review if still asked to do so.
- vi) Reviewers should abide by the given time frame, and should not intentionally prolong the review process.
- vii) Manuscripts received for review must be treated as confidential documents even post-review. Review details should also be kept confidential.
- viii) Reviewers should express their views clearly with supporting arguments. They should indicate good judgment, and give an honest and fair assessment of the strengths and weaknesses of the research and the manuscript.
- ix) Reviewers should identify relevant published work that has not been cited by the authors. A reviewer should also call to the editorial board's attention any substantial similarity or overlap between the manuscript under consideration and any other published paper of which they have personal knowledge.
- x) Unpublished materials disclosed in a submitted manuscript must not be used in a reviewer's own research without the express written consent of the author.
- xi) Privileged information or ideas obtained through peer review must be kept confidential and not used for personal advantage. If any reviewer suspects they know the identity of the author/s, they should notify the journal if this knowledge raises any potential conflict of interest. Reviewers should also notify the journal immediately if they have concerns about ethical aspects of the research being reviewed, however, should keep their concerns confidential.